



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, April 12, 2018
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:02 pm by President Barnes. Board members present: Barnes, Clark, Gayle, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood. Board members absent: None. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of March 22, 2018.
Action: Approved the Action Summary Minutes.
- 2. FY 2017/18 Budget Amendment – Grants Fund**
Recommendation: Adopt a Resolution authorizing an amendment to FY 2017/18 Budget – Grants Fund for the FY 2016 Assistance to Firefighters Grant Award.
Action: Adopted Resolution No. 2018-048.
- 3. Professional Services Agreement – Facility Condition Assessment**
Recommendation: Adopt a Resolution authorizing the Fire Chief to approve the professional services agreement with EMG for a total cost of \$144,972.50.
Action: Adopted Resolution No. 2018-049.
- 4. General District Election – November 6, 2018**
Recommendation: Adopt two Resolutions calling the November 6, 2018 General District Election, requesting consolidation of this election with the Statewide General Election, and requesting that both Sacramento County and Placer County provide election services for this election.
Action: Adopted Resolution Nos. 2018-050 and 2018-051.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

The week we are celebrating National Telecommunication week. The Communications Center does a tremendous job and we recognize them this week.

Recruitment

EMS Video was sent out on March 22nd, and highlighted the Career Development Opportunity for EMS Day Captain. The video featured Chiefs Harms, Assistant Chief Hein, Battalion Chief Schumacher, and Directors Jones and Goold. Thank you everyone for participating to make that video a success. The final filing date is 5/4, 4:00 PM.

Plan Intake Specialist, final filing date 4/13, 4:00 PM

Retirement

Effective 3/31, BC Craig Westfall

Effective 4/9, Assistant Chief Larry Savage

Promotion

4/6, SRP Paramedics:

- Omar Franco
- Matthew Bogovich

4/9, Battalion Chief Dan Baker

4/10, Procurement Specialist Courtney Moore

New Hire

Effective 4/11, Fire Investigator Chris Rogers. Investigator Rogers comes to Metro Fire with 18 years' experience as a peace officer.

Meetings Attended

Fire Chief Forums are were held throughout April and in the beginning of May. There were 20 sessions held over the course of 6 days, where all 700 members were invited to listen to discussions on the operations calendar, dispatch, Code 3 driving, and the Mission Driven Culture.

4/3, Executive Staff attended a Promotion Ceremony honoring Director Jim Barnes as he was promoted to Caprtain.

4/5, AC Johnson attended and participated in a Townhall with U.S. Senator Kamala Harris

4/9, Jeff Frye and Chief Harms met with the International Airport staff which included Director John Wheat, Fire Chief Dale Carnes and Chief Operating Officer Lisa Stanton to discuss fees for service or providing service.

4/12, Executive Staff and Local 522 President Bailey and VP Jamison met with SCERS CEO Eric Stern and staff

OPERATIONS REPORT

Deputy Chief Bridge gave the Operations Report letting everyone know as of March 22nd which was three weeks ago, Metro Fire responded to approximately 5,500 calls. With fire activity being especially high they are very glad to have a new arson investigator on board. Lastly, employees continue to participate in live fire training, it is very important to fire behavior because fires are predictable once they are understood.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison thanked staff for allowing 522 to participate in the discussions with SCERS. They are aware of the issue and committed to protecting the members.

He also shared the diverse range of calls he responded to while working at a station recently. He described that his crew was first in on a fire, helped a homeless person by wrapping his feet and buying him a burger, and first in on an extrication. He is proud to work with a great group of people, and he hopes those traveling to Washington D.C. next week can convey the same proud message.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Barnes)

Report Out: Thursday, April 12, 2018 at 5:30 PM

Met earlier and appointed Director Jones to the opening on the Policy Committee, and Director Sheetz as the alternate.

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Report Out: March 12, 2018 at 9:00 AM

Nothing significant to report from the last meeting. Jeff Stone will be at the State Capitol to receive an award on behalf of all dispatchers in California.

Next Meeting: April 25, 2018 at 9:00 AM

C. California Fire & Rescue Training JPA

Next Meeting: Thursday, June 21, 2018 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: Thursday, April 26, 2018

E. Policy Committee – (Goold)

Next Meeting: Thursday, May 10, 2018

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle would like to sponsor two children from his division to participate in Fire Camp. He also questions the Chief, asking about the details of Cap-to-Cap and if it was necessary to have General Counsel at every Board Meeting. Chief Harms responded that it is important to have someone with a legal background at every meeting, he will continue to have General Counsel present, and will continue to interact with him on a weekly basis on issues that come up regarding Metro Fire.

Director Goold appreciated the stories from Vice President Jamison, what's happening on the streets resonates with him as a Director.

Director Orzalli attended the Placer County Fire Science ROP Program and watched a family member be installed as a class member. They are actively seeking for people to be brought into the Fire Science Program.

Director Gayle left at 6:21 during Board Member questions and comments.

Director Kelly also thanked Local 522 for sharing the personal stories. He added, he has participated in Cap-to-Cap many times, and it was always a pleasure to travel with Metro Fire and discuss the important issues with our agency and introduce them to Metro Fire.

Director Clark thanks staff and General Counsel who work day in and day out. He looks forward to Cap-to-Cap opportunities in the future.

Director Wood reminds every one of the upcoming Tropical Affair on June 23rd.

Director Sheetz congratulated the retirees and thanked Local 522 for the story, which is very much in line with her work in the Emergency Department. She shared her own success story involving Medic 50 who performed CPR on a gentleman, when he recovered all he remembered was that his chest was sore.

Director Jones echoed all the positive comments of her fellow Directors. Wishes all attendees at Cap-to-Cap safe travels.

Director Barnes touched on the recent demonstrations in the community. It is great when Metro Fire arrives to assist, they are always planned and professional when called to the scene. He is looking forward to participating in Cap-to-Cap this year on the Public Safety Team. Cap-to-Cap attendees were determined by collaboration with himself and Chief Harms. He thanked staff for the work that has been done, especially Assistant Chief Johnson, he is going into this event feeling very well prepared.

The Board recessed to Closed Session at 6:27 PM.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case

Claim Against Public Entity Pursuant to Government Code Section 910
Gurbux Singh v. Sacramento Metropolitan Fire District
Greg Casentini, Deputy Chief Administration

Action: Moved by Wood, seconded by Jones, and carried unanimously by members present (Ayes: Barnes, Clark, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood; Absent: Gayle) to deny the claim and refer the matter to the District's insurance carrier for any subsequent litigation.

2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Pursuant to California Government Code Section 54956.9 (a) – One case

Barbara Law v. Sacramento Metropolitan Fire District and Does 1 through 100
Case No. 34-2018-00228737

Action: No action taken.

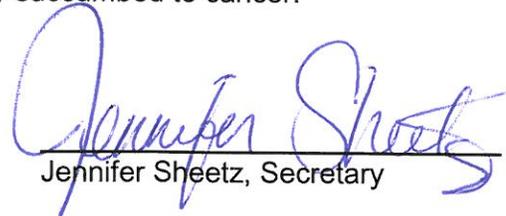
Reconvened to Open Session at 6:54 PM.

ADJOURNMENT

The meeting was adjourned at 6:56 PM with a moment of silence honoring the firefighters in West Virginia who died in a vehicle accident, and Trent Lenholt an Auburn Firefighter, a player and honoree at the Guns and Hoses event, who recently succumbed to cancer.



Jim Barnes, President



Jennifer Sheetz, Secretary



Melissa Penilla, Clerk of the Board