



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, July 11, 2019
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:01 pm by President Jones. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, and Wood. Board members absent: Barnes and Orzalli. Staff present: Acting Chief Bridge, Clerk Penilla and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Kelly, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of June 27, 2019.
Action: Approved Action Summary Minutes.
- 2. Intergovernmental Transfer (IGT) Program - July 1, 2018 through June 30, 2019**
Recommendation: Adopt a resolution to authorize the Fire Chief enter into necessary agreements to participate in the IGT Program covering the period of July 1, 2018 through June 30, 2019.
Action: Adopted Resolution No. 2019-057 authorizing the Fire Chief enter into the necessary agreements to participate in the IGT Program.

ACTION ITEMS

- 1. Enterprise Resource Planning System Scope Change (CFO Amanda Thomas)**
Recommendation: Authorize the District's Project Manager to approve the Statement of Work Addendum for the Oracle Cloud ERP Implementation.
Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to authorize the District's Project Manager to approve the addendum.
- 2. Election of Representative to the CSDA Board of Directors (Clerk Melissa Penilla)**
Recommendation: Select Director Saylor to be voted for as the representative for the CSDA Board of Directors Sierra Network, Seat B.
Action: Moved by Kelly, seconded by Wood, and carried unanimously by members present to select Director Saylor to be voted for as the representative for the CSDA Board.

REPORTS

1. **PRESIDENT'S REPORT:** No report.
2. **FIRE CHIEF'S REPORT:**

Acting Chief Bridge reported out for Chief Harms who is currently out of town.

Retirement

Effective 7/2, Captain Michelle Eidam – 14 years of service

Reclassification

Effective 7/1:

- Office Technicians Marcy Mateo and Cynthia Hamilton will be reclassified as EMS System Technicians
- Office Technician Amy Peterson will be reclassified as an Accounting Technician

Appointment/Promotion

Effective 7/3, Assistant Chief Adam Mitchell overseeing the C Shift

Effective 7/21, Battalion Chief Jon Rudnicki overseeing Battalion 9 on the B shift

Recruitment

Exercise Coordinator – Sacramento Regional Office of Homeland Security – UASI, Final Filing Date is 7/15. This position is available based on funding from the Federal Government.

Reassignment Opportunity: Training Day Captain, Final Filing Date 8/2

OPERATIONS REPORT

Assistant Chief Wagaman reported there have been 3,762 calls since the Board Meeting on June 27th, with 2,728 being EMS in nature and a transport rate of 72%. There have been 16 significant structure fires. There was additional staffing over the 4th of July holiday including up-staffing Boat 65, bike medics at Hagen Park for the 3rd and 4th of July, fire inspectors for six different public fireworks displays and they inspected 170 fireworks booths, and reserve firefighters were very busy supporting resources and running calls.

Statistics during the 4th of July holiday included 350 incidents, specifically 25 grass fires, 6 residential fires, 2 commercial fires, and 21 other fires, totaling 54 fires. The busiest companies were Engine 105 with 22 calls, Engine 53 and Engine 23 with 21 calls, and Engine 24 with 19 calls. There were 34 investigations opened, which included 17 fires related to illegal fireworks, 5 fires related to safe and sane fireworks, 1 reckless, and 1 incendiary, and the remainder still under investigation.

With that said Metro Fire was extremely busy. He thanked the men and women, firefighters, prevention staff, fire investigators, support staff, reserve firefighters, and dispatch personnel for working tirelessly over the 4th of July to keep everyone in the community safe.

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Vice President Jamison congratulated AC Mitchell and BC Rudnicki on their recent promotions. He addressed the reclassifications explaining that 522 supports the best members, and he is proud to represent them. Lastly, he addressed negotiations, he thanked the Board for meeting with him one-on-one, and knows the Board is entering into a long closed session tonight as the last Tentative Agreement did not pass and they are hopeful to reach a mutual agreement.

4. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. **Executive Committee – (Jones)**

Next Meeting: TBD

B. **Communications Center JPA – (AC Wagaman)**

Report Out: July 9, 2019 at 9:00 AM

AC Wagaman reported during the last meeting they approved a contract revision with Northrup Grumand reflecting more consistency of the revenue of the center. They also ratified the settlement agreement with Tyler New World for a reimbursement of \$1.95 million to the Comms Center.

Next Meeting: July 23, 2019 at 9:00 AM

C. **California Fire & Rescue Training JPA – (DC Shannon)**

Next Meeting: September 19, 2019 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. **Finance and Audit Committee – (Director Kelly)**

Next Meeting: July 25, 2019 at 5:30 PM

E. **Policy Committee – (Director Goold)**

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylor thanked everyone for their hard work over the 4th of July holiday.

Director Goold thanked everyone for their work, regardless of position. He especially appreciated Station 26's hospitality when he brought his five grandchildren to explore the apparatus.

Director Wood congratulated Captain Eidam on her retirement. He had the unfortunate need for service at his home, Medic 65 and Engine 68 were extremely professional, and he was very appreciative of the service they provided.

Director Kelly thanked the crew at Station 106, he visited them on the 4th of July. He also thanked Dr. Rossiter for the invitation to his home, it was great to see him and have a conversation.

Director Jones congratulated the retirees and those who received promotions.

Convened to Closed Session at 6:25 pm.

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: The Board took no reportable action.

Reconvened to Open Session at 8:10 pm.

ADJOURNMENT

The meeting was adjourned at 8:12 pm.



Gay Jones, President



Matt Kelly, Secretary



Melissa Penilla, Board Clerk