



Sacramento Metropolitan Fire District

HEADQUARTERS: 10545 Armstrong Ave., Ste. 200 • Mather, CA, 95655 • Phone (916) 859-4300 • Fax (916) 859-3702
Website: www.metrofire.ca.gov

PURCHASING: 3012 Gold Canal Dr. • Rancho Cordova, CA, 95670 • Phone (916)859-4360 • Fax (916) 859-3729

REQUEST FOR BID (RFB) 15-03

The Sacramento Metropolitan Fire District is requesting written Bids for: **Two Ambulance Remounts**

SUBMIT SEALED WRITTEN BID TO: Sacramento Metropolitan Fire District
Attn: Melissa Penilla, Board Clerk
10545 Armstrong Ave., Ste. 200
Mather, CA 95655

Indicate firm name and RFB number on the front of each sealed Bid envelope or package

RFB15-03: Two Ambulance Remounts

District shall not be responsible for the premature opening of a Bid, which is not properly addressed or identified. All Bids received will be stamped by date and time received. This date of receipt will prevail over postmark date.

ANY TECHNICAL QUESTIONS REGARDING THE RFB SHOULD BE SUBMITTED VIA EMAIL TO:

Matthew Davies, Accounting Specialist, Purchasing
Davies.matthew@metrofire.ca.gov.

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RFB SCHEDULE:

	Date	Time	
Issued Date	February 25, 2015		
Questions Deadline	March 06, 2015	4:00 pm	By email only
Submission Deadline	March 13, 2015	4:00 pm	District Headquarters
Bids Opening	March 16, 2015	10:00 am	District Headquarters
Anticipated Recommendation for Board Approval	March 20, 2015	6:00 pm	Board Meeting
Anticipated Board Approval	March 26, 2015	6:00 pm	Board Meeting
Anticipated Award Notification	March 30, 2015		
Sacramento Bee Notification Dates	Thursday February 26, 2015 and Tuesday March 03, 2015		

NO EXCEPTIONS

Late submittals will not be considered. Written Bids must be received by the time and at the location specified above. Postmarks will not be accepted. Bids addressed to anyone other than the person specified above under "Submit Sealed Written Bid To," section will not be accepted.

Filled Out by Vendor

Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

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Print Name: _____ Company name: _____

Two Ambulance Remounts
MEDTEC, 2006 FORD E-450, 168" MODULE
To
2015/2016 CHEVROLET G4500 CHASSIS

OVERVIEW

Metro Fire is seeking bids for the purchase of two 2015/2016 Chevrolet G4500 Chassis with installation of provided ambulance modules currently mounted on MEDTEC 2006 Ford E-450 chassis. This process will take two of our oldest units with over 160,000 miles each, remove and refurbish the ambulance body, and reinstall them both onto new 2015/2016 Chevrolet chassis. Refurbishing consists of new lighting (interior and exterior), wiring upgrades, flooring, air conditioning component replacement, complete exterior paint and graphics.

INTENT OF SPECIFICATIONS

It shall be the intent of these specifications to cover the furnishing and delivery of two (2) completed vehicles equipped as hereinafter specified. These specifications cover only the general requirements as to the type of construction and test to which the vehicle shall conform, together with certain details as to finish, equipment and appliances with which the successful bidder shall conform. Minor details of construction and materials, which are not otherwise specified, are left to the discretion of the contractor, who shall be solely responsible for the design and construction of all features. Loose equipment shall be provided only as stated in the following pages.

If any details of the below specifications cannot be met, please clearly explain in your response why they cannot be met. Attach additional pages as necessary to the back of this document.

SPECIFICATIONS**CHASSIS**

2015/2016 Chevrolet G4500 Savana, meeting all the specifications and ratings below.

- 3 year/36,000 mile "Bumper to Bumper" warranty.
- Ambulance Prep. Package
- Dual Rear Wheels

SPECIFIC RATINGS

- Drive – 4 x 2
- G.V.W.R. – 14,200 lbs.
- Wheelbase – 159"
- Cab to Axle – 100"
- Curb Weight – 10,000 lbs. Approximate
- Payload – 3,000 lbs. Approximate
- Front Axle – 4,600 lbs.
- Rear Axle – 9,600 lbs.
- Rear Axle Ratio – 3.73, heavy duty rear locking differential

POWER TRAIN

- Engine
 - Duramax 6.6L V-8 Turbo Diesel, 260 HP @ 3100 rpm, 525 LB-FT Torque
 - B20 Bio-Diesel capability
 - Diesel Emission Fluid (DEF) system

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

- 5 years/100,000 miles warranty
- Engine oil cooler
- Engine block heater
- Engine Cooling System
 - Heavy duty, closed-air, free-liquid state type
 - Coolant recovery system
 - 50/50 solution Permanent type antifreeze to –40 degrees F
- Transmission
 - Heavy duty automatic, six (6) speeds forward, one (1) reverse
 - Tow/Haul Mode Selector
 - External transmission oil cooler
- Exhaust System
 - System complies with Federal Motor Carrier Safety Regulations, Part 393.83
 - Suspended using three (3) hangers, excluding manifold attachment
 - Discharge at right rear side of module
 - Tailpipe shall not terminate within six (6) inches of the vertical axis of the fuel tank filler opening.
 - Federal and California Emission Standards

STEERING

- Power assisted
- Tilt steering wheel

SHOCK ABSORBERS/STABILIZER BARS

- Heavy-duty shock absorbers front and rear
- OEM front stabilizer bar

BRAKES

- Heavy duty power assisted; Front and rear disc
- Front 12.8" diameter; Rear 12.8" diameter
- Four Wheel ABS

TIRES AND WHEELS

- Seven (7) OEM LT225/75R, 16E all-season blackwall tires
- Seven (7) OEM 16" steel wheels
- Spare tire and wheel shipped loose

ELECTRICAL

- Alternators – OEM Dual, 145 amp each
- Batteries – OEM Dual 770 CCA
- High Idle Switch

INSTRUMENT PANEL AND CONTROLS

- Gauges
 - Speedometer
 - Odometer with trip odometer
 - Voltmeter
 - Fuel

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

- Engine temperature
- Oil pressure
- Tachometer
- Warning tones, headlamp on and key-in-ignition
- Oil life monitor
- Outside temperature display
- Engine Hour Meter
- Controls – Cruise
- Audio – OEM AM/FM/CD, with digital clock

CAB EXTERIOR

- Horn – OEM dual note
- Windows – Solar Ray light-tinted
- Windshield wipers – Intermittent, wet-arm with pulse washers
- Mirrors
 - Interior Day/Night rear view mirror
 - Exterior Mirror Delete/Pre-wire for Power Mirrors (Section 1.02.02 related)
- Chrome Bumper and Grille
- Dual Composite Halogen Headlamps
- Daytime Running Lights
- Fuel tank – OEM 57 Gallons

CAB INTERIOR

- Seats – OEM
 - Bucket with custom cloth trim, head restraints, and inboard armrest
 - Combination lap and shoulder harness
 - Side door armrest
 - Six-Way Power Adjustment Driver and Passenger Seat
- Climate Control – OEM
 - Single-Zone Manual Air Conditioning
 - Auxiliary rear heat provisions
- Other
 - Cloth Headliner
 - Cloth Sun Visors
 - Black Rubber Flooring
 - Passenger Assist Handle
 - Power Door Locks, with remote keyless entry
 - Power Windows
 - Dome Light
- Ambulance Prep. Package
- Two (2) 12 Volt Power Points

COLORS

- Exterior – Red
- Interior – Dark Pewter

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

CHASSIS MODIFICATION

CENTER CONSOLE

Provide and install new Troy center console with appropriate plates for customers radio, siren, switching and map box to accommodate 3 – 6” ring binders, and laptop storage module with 12 volt power point.

EXTERIOR MIRRORS

The OEM exterior mirrors shall be deleted and Velvac Model 2020XG heated mirrors with integral convex lens and remote control option shall be installed.

SIMULATORS

Stainless steel wheel simulators with rear valve stem extensions shall be installed.

EXHAUST HEAT SHIELD

Shall be formed from 20 ga. galvanized steel sheets with stamped reinforcements and formed edges. Access openings shall be provided for shock absorber, mounting bolts, etc. Heat shields shall be bolted to chassis frame and extend from back of cab to the frame cross member just behind the rear axle.

RUNNING BOARDS WITH SPLASH GUARDS

New Running Boards fabricated from bright finish 0.125” aluminum diamond plate shall be installed.

RUBBER MUD FLAPS

Install new black rubber mud flaps behind rear wheels.

SHOCK ABSORBERS

Replace OEM shocks with Bilstein shock absorbers (or approved equivalent).

STATION EXHAUST

Transfer existing station exhaust mount.

MODULE-TO-CHASSIS MOUNTING SYSTEM

Module shall be transferred utilizing existing module mounting points with new isolator pads and bolts.

CAB-TO-MODULE ATTACHMENT

Install a new closed cell foam isolation gasket between cab and module.

USED CHASSIS

Trade In – Is a trade-in option available? Indicate allowance, if any, on quote page.

MODULAR CONSTRUCTION

EXTERIOR COMPARTMENTS

Transfer existing compartment shelves and dividers.
Transfer Zico® oxygen bottle lift assist.

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

Compartment #3 Modify to house three (3) batteries.
Modification to include venting, hold-downs, and cover on a new roll out tray.

MODULE DOORS

Transfer existing doors.

DOOR SEAL

Install new door gaskets for all doors.

DOOR HINGES

Transfer existing hinges.

DOOR LATCHES

Transfer and lubricate all compartment and passage door latches. Adjust for proper operation.
Replace if necessary.

COMPARTMENT DOOR CONTROL

Transfer and lubricate door hold open devices. Replace if necessary.

CURBSIDE DOOR CONTROL

Transfer and lubricate door hold open devices.

REAR DOOR CONTROL

Install Cast Products "Grabber" type door holders.

COMPARTMENT DOOR SKINS

Transfer existing compartment door skins.

ENTRANCE DOOR SKINS

Install new Formica in upper portion of passage doors, transferring the existing stainless steel in the lower portion of the door.

THRESHOLDS

Install new stainless steel thresholds at all doors. Install with a polyurethane adhesive.

MODULE INTERIOR CABINETS

Transfer all existing cabinets and doors.

FRONT MODULE WALL RECESS

Cab Closeout trim shall be modified to accept new style cab seats.

CAB TO MODULE PASSAGE

Transfer partition door.

CORROSION REDUCTION/ PREVENTION

Apply corrosive inhibitor to all newly installed screws, bolts, etc.

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

COATINGS AND FINISHES

MODULE FINISH PREPARATION

The module shall be sanded and imperfections on aluminum surfaces of module shall be sanded smooth. The entire exterior shall be mechanically etched and washed with wax and grease remover to ensure proper primer and paint adhesion.

MODULE PRIMER

Bare metal shall be primed with urethane primer prior to applying the finish coat of acrylic urethane paint.

PAINT TYPE

Shall be Sherwin Williams acrylic urethane.

COLOR SCHEME

Base color is OEM red (GB-52579)

- Stripe #1** Color: White
 Width: 8"
 Style: Beltline with front down sweep
 Material: Scotchlite
 Location: Sides and rear of module and chassis

- Stripe #2** Color: Gold
 Width: 4"
 Style: Beltline entwined with Stripe #1 (see photos)
 Material: Scotchlite
 Location: Sides and rear of module and chassis

- Stripe #3** Color: Black
 Width: 0.25"
 Style: Pinstripe
 Material: Scotchlite
 Location: Above and below stripe #1 and stripe #2

CHASSIS COLOR

Chassis shall be OEM red.

LETTERING/DECALS

- Item #1** Lettering: "METRO FIRE"
 Font: Match Current Fleet
 Color: Gold with white outline and black drop shadow
 Size: 7"
 Material: Scotchlite
 Location: Streetside and Curbside of Module

- Item #2** Lettering: "SACRAMENTO"

Filled Out by Vendor

Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

	Font:	Match Current Fleet
	Color:	Gold with white outline and black drop shadow
	Size:	2.5"
	Material:	Scotchlite
	Location:	Streetside and Curbside of Module
Item #3	Lettering:	"METRO FIRE"
	Font:	Match Current Fleet
	Color:	Gold with white outline and black drop shadow
	Size:	4"
	Material:	Scotchlite
	Location:	Rear doors, upper
Item #4	Lettering:	"SACRAMENTO"
	Font:	Match Current Fleet
	Color:	Gold with white outline and black drop shadow
	Size:	4"
	Material:	Scotchlite
	Location:	Rear doors, lower
Item #5	Lettering:	"PARAMEDICS"
	Font:	Match Current Fleet
	Color:	Gold with white outline and black drop shadow
	Size:	2.5"
	Material:	Scotchlite
	Location:	Chassis fenders
Item #6	Decal:	Star of Life (1)
	Color:	Gold with Black Outline
	Size:	12"
	Material:	Scotchlite
	Location:	Module rear, streetside, between flashers
Item #7	Decal:	Star of Life (2)
	Color:	Gold with Black Outline
	Size:	12"
	Material:	Scotchlite
	Location:	Module sides
Item #8	Rear Chevrons	Solid Red and FL Yel/Grn Diamond Grade

COMPARTMENT FINISH

Compartment interiors from weather strip in, shall not be repainted, but cleaned.

INTERIOR CABINETRY FINISH

All interior cabinetry shall be painted light gray (#G8-51748)

Filled Out by Vendor

Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

MODULE UPHOLSTERY

Transfer all upholstery with existing covering.

MODULE FLOORING MATERIAL

Install new Genome (#TFM2702) Altro Transflor Meta Slip-Retardant Sheet flooring (or approved equivalent), which provides durability, ease of maintenance, and stain resistance. It shall contain a high concentration of microscopic aluminum oxide particles and colored quartz crystals suspended throughout the thickness with silicon carbide grains in the entire wear surface for slip-retardant performance. It shall have a bacteriostat incorporated to give flooring excellent anti-bacterial activity and an overall thickness of 0.11" nominal. Flooring shall be manufactured for Wear Resistance to meet ASTM C 501, indentation resistance in accordance with ASTM F 1303 and ASTM F 970, Grade 1 standards, shall meet ASTM D 2047 Slip Retardant, ASTM F 970 Static Load, ASTM E648, CMVSS, FMVSS 302, CAN ULC S102.2 Fire Data Tests.

COMPARTMENT LINING

Transfer existing exterior compartment flooring.

CABINET LINING

Transfer any existing cabinet lining.

AUTOMOTIVE UNDERCOATING SEAL

The entire chassis underbody (excluding drive shafts, wheels, exhaust system, and lubrication fittings, per manufacturer's specifications) shall be sprayed with undercoating for reduced corrosion and added sound deadening.

PLACARD/PLACARD HOLDER

Transfer existing holders, if possible.

MODULE EXTERIOR

STEP/BUMPER

Transfer rear step bumper.

RUB RAILS

Install new extruded rub rails.

FENDER RINGS

Install new extruded aluminum fenderettes.

DRIP RAIL

Transfer existing drip rails.
Install new drip rail above Compartment #2.

ROCK GUARDS

Install new aluminum diamond plate rock guards.

REAR KICK PANEL

Transfer existing kick panels.

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

FUEL FILL(S)

Transfer fuel fill(s) as they exist.

MODULE WINDOWS

Transfer existing windows.

Replace the curbside passage door sliding window with new unit.

MODULE INTERIOR

UPPER WALL COVERING

Transfer and clean existing wall covering.

HEADLINER

Transfer and clean existing headliner.

HEAD PADS/CUSHIONS

Transfer head pads with existing upholstery.

LOWER WALL COVERING

Transfer and clean existing covering.

GRAB RAIL

Transfer existing grab rail.

ACCESS DOOR GRAB RAILS

Transfer existing door and wall grab rails.

IV HANGERS

Transfer existing IV hangers.

COT MOUNT

Install Stryker Power Load System (Customer supplied).

ATTENDANT SEAT

Transfer attendant seat with existing upholstery. Recover if necessary.

OXYGEN SYSTEM

Transfer and test existing oxygen system.

SUCTION PUMP

Transfer existing suction pump.

SUCTION COLLECTOR

Transfer existing system.

SEATBELTS

Transfer existing seatbelts.

Filled Out by Vendor

Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

MODULE CLIMATE CONTROL SYSTEM

Transfer air conditioning unit, replacing hoses and clamps. A/C unit to be modified as necessary to accept 134 refrigerant. Transfer module heater, replacing hoses and valve.
An auxiliary condenser shall be added to the system.

EXTERNAL AIR INTAKE

Transfer existing system.

AIR RETURN

Transfer existing system.

EXHAUST VENT

Transfer and test exhaust system.

NO SMOKING/FASTEN SEAT BELTS SIGNS

Install new "No Smoking/Fasten Seat Belts" sign in chassis.

WHITE MARKER BOARD

Transfer existing white marker boards.

CLOCK

Transfer existing clock.

GLOVE BUTLERS

Transfer existing glove butlers.

MEDICATION SAFE

Transfer existing medication safe.

ELECTRICAL**OVERLOAD PROTECTION DEVICES**

Electrical component panel and consoles shall be replaced with a hard wired system utilizing relays and circuit breakers, if OEM system is used, vendor must supply warrant on electronics.

VOLTMETER/AMMETER

Install new single digital display Voltmeter/Ammeter, located in the driver's console, which displays voltage and battery current when the ignition is on. Display includes audible and visual alarms for high and low voltage.

IGNITION CONTROL

All chassis electrical circuits to be controlled by the ignition switch as provided by the OEM chassis manufacturer.

MODULE POWER

A module power disconnect switch shall be provided to control non-chassis components.

Filled Out by Vendor

Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

BACK-UP ALARM

Transfer existing backup alarm.

DRIVER'S CONSOLE

Install new Map Box/Driver's Console.

SWITCHES

Shall be lighted rocker type and permanently marked by function. One (1) spare switch shall be provided.

MAP LIGHT

Install new 7" gooseneck light on cab console.

DOOR AJAR WARNING LIGHT

Install new warning light system.

ATTENDANT CONTROL PANEL

Transfer action area switches, replacing defective switches.

ACTION WALL AREA LIGHTING

Transfer action area work light.

MODULE INTERIOR LIGHTING

Install six (6) new LED lights, replacing existing domes.

BASIC EXTERIOR LIGHTING

Replace all stop, turn, and back-up lights, clearance lights, and rear lights with new Whelen LED's.

COMMUNICATIONS EQUIPMENT

Transfer four (4) radio head amplifiers, add MDC and wiring to new unit. The repowering and tuning of the radios shall be the responsibility of the vehicle owner.

ANTENNA MOUNTS AND CABLES

Transfer existing antenna bases.

BLOCK HEATER

A block heater, with On/Off switch in 120VAC power box, shall be wired to the 120VAC shorepower system and shall be circuit protected (Section 1.01.02 related).

SHORELINE POWER

Install new Kussmaul 20 amp super auto eject shoreline receptacle with a red cover.

BATTERY GROUNDS

In addition to OEM grounds, the following ground circuits shall be added: 4 ga. ground cable from module power component panel to frame, two (2) braided ground straps from the module body to the chassis to reduce RF interference.

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

BATTERY CHARGER

Transfer existing battery charging system.

BATTERY MODIFICATION

Two (2) OEM batteries and one (1) Group 31 ECL battery shall be installed in Compartment #3 (See Modular Construction – Exterior Compartments earlier in this specification)

12VDC RECEPTACLES

Transfer existing 12VDC receptacles.

COMPARTMENT LIGHTING

Transfer compartment lights, replacing any burned out bulbs.

EXTERIOR DOOR SWITCHES

Install new compartment and passage door switches.

EMERGENCY WARNING SYSTEMS

FRONT LIGHT BAR

Transfer existing lightbar and Opticom and mount on module. Clean lenses and replace any burned out halogen bulbs. Replace lenses if damaged.

FLASHERS

Replace all existing flashers with new Whelen LED’s.

SCENE LIGHTS

Replace all existing scene and load lights with new Whelen LED’s.

SPOTLIGHT

Transfer existing spotlights mounted on the lower portion of the front lightbar mounting bracket.

INTERSECTION LIGHTS

Replace all existing intersection lights with new Whelen LED’s.
Install two (2) new Whelen #50R03ZRR lights with 5FLANGEC on chassis fenders.

HEADLIGHT FLASHER UNIT

Install a headlight flasher unit, controlled by a switch on the driver’s console.

GRILLE LIGHTS

Install two (2) new Whelen red lens red LED flashers in the grille. Lights shall be Whelen #50R03ZRR lights with 5FLANGEC.

SIREN

Transfer existing electronic siren.

SIREN SPEAKERS

Install new “Under Pro” (or approved equivalent) speakers, return old speakers to customer.

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

SEQUENTIAL SWITCHING SYSTEM

Existing sequential switching shall be transferred.

FLASHER CONTROL

Transfer existing unit.

ELECTRIC DOOR LOCKS

Utilize electric door locks as they exist.

SUPPORTING DOCUMENTATION

OWNER'S MANUAL

1. Chassis owner information packet.
2. Extra set of keys.
3. Remount warranty.
4. Factory Chassis warranty.
5. 1-year/24,000 mile limited electrical warranty.
6. Electrical load test.
7. Alternator maintenance information.
8. Schematics for individual options.
9. Warranty and parts list for light bar, etc.

MISCELLANEOUS EQUIPMENT

LOOSE EQUIPMENT

1. Touch up paint
2. Spare Tire

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____



End of specifications

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

RESTRICTION ON COMMUNICATION WITH STAFF

All questions about this Bid must be submitted in writing and include the company name. Questions must be in writing to Matthew Davies, Accounting Specialist – Purchasing by email: davies.matthew@metrofire.ca.gov

All questions must be submitted by **Friday, March 06, 2015 by 4PM PST**. Any questions received after this time will not be addressed. No questions other than written will be accepted.

COSTS OF PREPARATION

Bidder assumes all costs of preparation of the Bid and any presentations necessary to the Bid process

INVOICING AND TERMS

- Vendor must accept a purchase order from the District with Government net 45 day payment terms.
- Invoices shall be submitted to: Metro Fire Finance Division, 10545 Armstrong Ave., Ste. 200, Mather, CA 95655

OTHER GOVERNMENT AGENCIES EXTENSION OF CONTRACT

If mutually agreeable to all parties, the use of any resultant contract/purchase order may be extended to other political subdivisions, municipalities, or tax supported agencies.

Such participating governmental bodies shall make purchases in their own name, make payment directly to successful bidder and be liable directly to the successful bidder, holding the District harmless.

EVALUATION CRITERIA

The District intends to enter into a contract with the most responsive, Bidder, who best satisfies the needs of the District. The District reserves the right to reject any or all Bids offered in response to this RFB, and either rebid or take any other action permitted by statute. The contents of the Bid may become a contractual obligation if, in fact, the Bid is accepted and a contract is entered into with the District. The District may award a contract solely on the basis of the Bid submitted without any additional negotiations. The District shall reserve all rights to provide for additional negotiations if it deems it is in its best interest. Failure of the Bidder to adhere to and/or honor any or all of the obligations of the Bid may result in immediate cancellation of the award of the contract by the District. The District reserves the right to negotiate the terms and conditions of any final contract for purchase of the item(s) described herein. Additionally the District reserves the right to make future purchases for the vehicles in this bid for an additional three (3) years upon successful negotiations at the current Consumer Price Index rates.

The District intends to award the Bid to the lowest, most responsive and responsible bidder. To be considered responsive:

1. All pages of the RFB shall be signed and all forms filled out by the responsible officer or employee.
2. Submit Bid as outlined in Bidders Submission Instructions.

OPENING OF BIDS

The Bids will be opened publicly and read aloud. Bid tabulations will be listed by vendor name, address and Bid amount only.

Filled Out by Vendor

Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

BID AWARD

- Upon Bid Award, the Successful Bidder shall provide proof to the satisfaction of the District of appropriate insurance coverage, such as a Comprehensive General Liability policy, or Worker's Compensation policy, depending upon the nature of the services or personal property requested.
- Successful vendor must submit a Material Safety Data Sheet on each chemical and/or toxic product.

Filled Out by Vendor

Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

BIDDER SUBMISSION INSTRUCTIONS

SUBMISSION PACKET

To successfully submit a Bid, Bidders are required to submit a sealed Bid packet to the location specified in the "Submit Sealed Written Bid To" on page 1. The Bid packet shall contain the following documentation:

- The "Request For Bid Document" with signature, title, date, printed name and company name at the bottom of each page indicating that the formal Bid document, including attachments, were received and read.
- Proposer must submit three (3) copies of its response, one (1) clearly marked "Original," the other two (2) clearly marked "Copy."
- Bidder is required to provide contact information to receive any Bid amendments and changes prior to closing.
 - Bidder shall email Matthew Davies, davies.matthew@metrofire.ca.gov stating intentions to submit Bid prior to the closing date.
 - Contact information should include: vendor's name, representatives' name, phone number, fax number and/or e-mail. Failure to provide initial contact information will exclude you from receiving update notifications.
- Unless otherwise stated, it will be our understanding that all specifications requested in RFB will be met. Unwillingness or inability to comply with any specific provisions in the RFB may result in the Bid being rejected.

SUBMISSION METHOD

Sealed Bids shall be submitted using one of the following methods:

- In Person – hand delivered to the Sacramento Metropolitan Fire District to the address provided in the "Submit Written Bid To" section.
- By mail - using certified or registered mail with return receipt requested, or by overnight delivery services to the address provided in the "Submit Written Bid To" section. Bid must be received by deadline.
- Faxed or e-mail Bids will not be accepted.

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

CONTACT INFORMATION FORM

Firm Name: _____

Address: _____ City: _____ St _____ Zip-Code _____

Contact Name: _____

Title: _____

Email: _____

Phone: _____ Fax: _____

QUOTE INFORMATION

• Base price for remount/refurbish for each vehicle: _____

• Trade-In allowance for existing chassis (if offered): _____

• Sub-Total (before sales tax): _____

• Sales Tax at 8% of Sub-Total: _____

• Total remount/refurbish cost for each vehicle: _____

• Pick-Up vehicle from McClellan, CA and deliver to Vendor: _____

• Final Inspection Trip to Vendor for one Metro Fire employee: _____
Please include airfare, hotel and rental car (if applicable)

• Deliver vehicle from Vendor to McClellan, CA: _____

• Total Quote: _____

Additional Notes (attach additional pages, if necessary):

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Signature: _____ Title: _____ Date: _____

Print Name: _____ Company name: _____

BID PACKET CHECKLIST

- Signed and responded to all pages of this RFB
- 1 original complete packet (Marked **ORIGINAL**)
- 2 Copies of original packet (Marked **COPY**)
- Contact Information Form / Quote Information
- Bid Packet Checklist

FILLED OUT BY VENDOR

Signature: _____ Title: _____ Date: ____/____/____
Print Name: _____ Company name: _____